



CITY COMMISSIONERS OF THE CITY OF WILDWOOD

Mayor/Commissioner – Ed Wolf – Seat 1

Mayor Pro-Tem/Commissioner – Ronald Allen – Seat 5

Pamala Harrison-Bivins – Seat 2

Don C. Clark – Seat 4

Robby Strickland – Seat 3

Bill Ed Cannon – City Manager

August 13, 2012

7:00 PM

PLEASE TURN OFF ALL CELL PHONES AND PAGERS

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Department, ADA Coordinator, at 352-330-1330, Ext. 102, forty-eight (48) hours in advance of the meeting.

F.S.S. 286.0105A - If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purpose they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

The City of Wildwood DOES NOT provide this verbatim record.

City Hall Commission Chamber - 100 N. Main Street, Wildwood, FL 34785

AGENDA

1. TIMED ITEMS AND PUBLIC HEARINGS

- a. None

* Quasi Judicial Hearing

2. REPORTS AND PUBLIC INPUT / SPECIAL PRESENTATION(S)

- a. Special Presentations
 - 1. None
- b. City Manager
 - 1. August 22-25, 2012 (Wednesday-Saturday) City Manager attending Florida League of Cities Conference
 - 2. August 30, 2012 – City Health Plans Open Enrollment
- c. City Attorney
 - 1.
- d. City Clerk
 - 1.
- e. Commission Members
 - 1.
- f. Public Forum (10 minute time limit)
 - 1.

g. Notes and Reports

1. FYI – Letter from Fla. Department of Economic Opportunity – Completed its review of our adopted Comprehensive Plan Amendment submitted June 26, 2012 and identified no provision necessitating a challenge of the ordinances adopting the amendments (Attachment) **pg. 5**
2. FYI - Karate Classes to begin September 5, 2012 at Community Center; FREE Self-Defense Class for Women (Attachment) **pg. 6-7**
3. FYI – Florida League of Cities congratulating Mayor Wolf on 35-years of service to the COW and will be recognized at the 86th FLC Annual Conference in Hollywood, FL and at a COW Commission Meeting in Sept. or Oct. (Attachment) **pg. 8**
4. FYI – Results of Police Department’s Evidence Vault Inspection (Attachments) **pg. 9-10**

3. **NEW BUSINESS – ACTION REQUIRED**

a. MINUTES

1. Minutes of Special Called First Budget Workshop held on July 18, 2013 (Attachments – Staff Recommends Approval) **pg. 11-14**
2. Minutes of Regular Meeting held on July 23, 2012 (Attachments – Staff recommends approval) **pg. 15-22**

b. ORDINANCES FIRST READING ONLY (READ ONLY – NO VOTE)

1. First reading of Ordinance No. O2012-23 amending the Land Development Regulations to be consistent with the amendments to the Comprehensive Plan (Attachments) **pg. 23-178**

c. RESOLUTIONS FOR APPROVAL

1. Resolution No. R2012-08 - Taking advantage of a unique purchasing opportunity for the water meter replacement project by piggybacking a bid from Panama City and authorize the Mayor to execute the contract between Utility Metering Solutions and the City of Wildwood in the amount of \$129,448.00 and authorize the purchase of 1,598 R900i transmitters and 1,880 R900i meters from Sunstate Meter & Supply, Inc. in the amount of \$687,845.00. (Attachments – Staff Recommends Approval) **pg. 179-206**
2. Resolution No. R2012-09 – Approving the Bylaws of the Wildwood Area Historical Association (Attachments – Staff Recommends Approval) **pg. 207-211**
3. Resolution No. R2012-10 - Authorizing The Mayor And City Clerk to execute a Memorandum Of Agreement between the City Of Wildwood and the Florida Department Of Transportation for the maintenance of state road rights-of-way by the COW(Attachments – Staff Recommends Approval) **pg. 212-216**
4. Resolution No. R2012-11, recognizing City Government Week October 21 through 27, 2012 and encouraging all citizens to support the celebration and corresponding (Attachments – Staff Recommends Approval) **pg. 217-225**
5. Resolution No. R2012-12, determining certain property (1994 GMC Pick-up) surplus and determining manner of disposal (Attachments – Staff Recommends Approval) **pg. 226-228**

6. Resolution No. R2012-13, determining certain property (Auto Ordinance Corp Submachine Gun) surplus and determining manner of disposal (Attachments – Staff Recommends Approval) **pg. 229-230**
- d. APPOINTMENTS
 1. None
- e. CONTRACTS AND AGREEMENTS
 1. Request approval of the Utility Maintenance Agreement Between the City of Wildwood and Brute Properties, Inc. (Attachments – Staff Recommends Approval) **pg. 231-236**
- f. FINANCIAL
 1. Bills for Approval (Attachments – Staff Recommends Approval) **pg. 237-239**
 2. Request approval for TAW Orlando Service Center, Inc. to repair reuse pump #2 at a cost of \$7,301.29 and authorize the rental of a mobile crane for \$750 (Attachments – Staff Recommends Approval) **pg. 240-244**
 3. Request approval to purchase a new replacement Flygt submersible pump and electrical cable from Xylem Water Solutions USA in the amount of \$7,537.60 to replace failed pump at the Peter's Street Pump Station (Attachments – Staff Recommends Approval) **pg. 245-249**
 4. Request approval of Data-Flow Systems' proposal dated July 18, 2012 in the amount of \$2,512.00 to upgrade existing communications radios to meet with the new "narrow-banding" Federal Communication Commission (FCC) compliance standards and authorize staff to purchase up to five (5) new radios if needed at a cost of \$975.00 each (Attachments – Staff Recommends Approval) **pg. 250-254**
 5. **(TABLED 7/9 & 7/23)** Request approval to purchase new copy machine to replace the Administration Dept. copier, which is near it's life expectancy. Staff recommends Konica Minolta C654 at a total cost of \$14,491(purchase) or \$14,112 (3-yr. lease w/\$400 upfront for surge protection & relocate old copier) (Attachments – Board Option) **pg. 255-264**
- g. GENERAL ITEMS FOR CONSIDERATION
 1. Update on current CDBG Grant regarding funds still available and request for direction from the Commission on how those funds should be used (David Grimm to address) (Attachments) **pg. 265-266**
 2. Letter/CEN (Contract Expiration Notification) from FDOC with "DRAFT" Contract #WS728 (the 1st crew/Public Works) asking whether or not we would like to renew this contract (Attachments – Staff Recommends Approval) **pg. 267-273**
 3. Review/approval requested of the University of Florida (Bureau of Vital Statistics) Population Estimate for the City of Wildwood (Attachments – Staff Recommends Approval) **pg. 274-275**
 4. Discussion/Decision on future use of Former Head Start building at 610 Jackson Street which has been vacated by Mid Florida Community Services (Attachments – Board Option) **pg. 276-278**

4. **ADJOURN**

IMPORTANT DATES (No Attachments)

- a. **August 14, 2012 - (Tuesday)** Primary Election Republican State & Local (US Senator, Public Defender, Property Appraiser, BOCC Dist. 3, State Committeewoman) – ALL Day various polling locations
- b. **August 14, 2012 - (Tuesday)** Langley Medical Services Ribbon Cutting – 4:00 PM – Sumterville
- c. **August 14, 2012 – (Tuesday)** Wildwood Area Historical Association Meeting – 6:30 PM – Baker House – 6106 CR 44A, Wildwood
- d. **August 16, 2012 – (Thursday)** Wildwood Springs Community Development District - Public Hearing to adopt proposed budget for FY 2013 – 1:00 PM – Wildwood Community Center
- e. **August 17, 2012 (Friday)** Second Budget Workshop – 9:00 AM – 12:00 PM – Commission Chamber
- f. **August 22-25, 2012 (Wednesday-Saturday)** City Manager attending Florida League of Cities Conference
- g. **September 3, 2012 (Monday)** - Labor Day Holiday – All City Offices Closed except Police Department